

St. Germain Planning & Zoning
September 8, 2003

It was noted this meeting was posted in accordance with public meetings laws, state of Wisconsin Statutes.

AGENDA:

1. **Roll Call:** Mr. Odette, Ms. Platner, Mr. Holthaus and Zoning Administrator Tim Ebert. Mr. Gern is on sick leave and Mr. Santefort is excused. Two members of the public.
2. **Approval of Agenda:** It was noted by Mr. HOLthaus that WERL and Vilas County New Review received a copy of the agenda. Mr. Odette moved to approve the agenda as posted. Ms. Platner seconded the motion. Motion unanimously carried.
3. **Approval of Minutes:** Ms. Platner advised of the corrections that need to be made on the transcribed minutes from June 23, 2003. Mr. Odette moved to deferred the approval of minutes until the next meeting. Ms. Platner seconded. Motion unanimously carried.
4. **Discussion/Business:**
 - 4.1 Chairmans Report/ Communications:**
 1. Vilas County Land Use Committee Meeting 09/05/03. Mr. Holthaus received notice of this meeting on 09/05/03 in the afternoon after the meeting was already over. Mr. Holthaus will contact the proper people to make sure this doesn't happen again.
 - 4.2 Review / Action of Permit & Plan Submittals:**
 1. Zoning Administrator, Tim Ebert. Mr. Ebert submitted a Travelway Permit on Pinewood Drive, Lot #161 for Mr. Augerman. On August 26, 2003 Roger Wudi contacted Mr. Holthaus because Mr. Ebert was out of town. Mr. Wudi also represents Mr. Miller. At this time, a building permit was also requested from Mr. Wudi. The Travelway was granted by Mr. Holthaus on Mr. Ebert's behalf with the condition that Mr. Ebert grants approval when he returns. Mr. Ebert noted that there were no complications with the Travelway Permit. Mr. Miller will come in tomorrow to apply for a building permit. Ms. Platner moved to approve the Travelway Permit for Lot #161, Pinewood Drive. Mr. Odette seconded the motion. Motion unanimously carried.

It was noted that there is a small gravel permit behind the Plum Lake Ambulance Station owned by Gene Ahlborn on Plum Creek Avenue. Instead of applying for a Travelway Permit they built a berm and drive over it.

There is an existing cottage that is 20 x 16. The owner, Mr. Radant, would like to move the cottage down on Pedycort Road. He does need new windows and doors. Mr. Ebert is comparing it to another home that was moved and was grandfathered in. This was just an advisory notice. Mr. Holthaus will talk to an attorney before any permission is granted.

With regards to the previous complaint on Sunset Blvd., property owned by Newton's, the lot was resurveyed, the rabbit pen is now less than five feet from the lot line. Newton's would like us to write a letter to the property owner advising them that they need to move the rabbit cage. It is their responsibility to move it. For the moment, we can only notify them and go from there.

2. Arbutus Estates Land Division. Steve Favorite was present on Mr. Jack Harmon's behalf regarding the land division at Arbutus Estates on Highway 155 and C. This is a six lot plat titled Arbutus Estates. The entrance will be straight in off of Highway 155, a 66 foot road named Arbutus Trail and will be private for the time being. The Travelway Permit was already applied for Arbutus Estates and has been approved. Ms. Platner moved to approve the Preliminary Plat for Arbutus Estates Land Division. Mr. Odette seconded this motion. Motion unanimously carried. Permit fees of \$31.00 and Park Fees of \$600.00 were submitted previously.

4.3 Discussion / Implementation of Long Range Planning & Zoning Consideration:

1. Blight Noise Ordinance. Mr. Holthaus would like to see a citizen committee composed to help draft this. Ms. Platner agreed to have a committee do the research with a member of the Planning & Zoning Committee to direct them.

4.4 Policy Development Issues:

1. Zoning Administrator - Scope of Authority. Mr. Holthaus would like to give Mr. Ebert the authority to approve Travelway Permits at his own discretion. A conversation was had with Mr. O'Conner and Mr. Holthaus has the authority to authorize this. Ms. Platner moved that the committee grant the authority to the zoning administrator to issue Travelway Permits and submit the issued permits for informational and filing purposes only at the next meeting. Questionable permits will be brought before the committee prior to any issue for approval. Mr. Odette seconded the motion. Motion unanimously carried.

- 4.5 Committee Concerns: Ms. Platner re-inerated having citizens on the sign ordinance and Blight Ordinance. She handed out the proposed Minocqua Sign Ordinance for informational purposes. Mr. and Mrs. Scott and Mr. Radtke were asked to work on the Blight with Mr. Odette and Ms. Platner and a member of the Chamber. It was suggested that Jim Kelsey also work on the committee.

Mr. Holthaus stated another reason he talked to Mr. O'Conner today was because the map and text changes need public hearings. A draft would have to be submitted to Mr. O'Conner, corrections noted made than back to us. Some other minor changes could be done at the same time. Konarski's Property, International Hall of Fame, Willey Weber, Board of Appeals, 14 day submittal requirement for subdivisions. 5.09(3). To the night of the meeting with 6 copies and 3 final copies.

4.6 Public Concerns: Fred Radtke would like a copy of the minutes emailed to him. He also advised what was discussed at the Land Use Committee meeting.

4.7 Time & Date of Next Meeting: September 22, 2003 at 5:00 p.m.

5. Adjournment: Mr. Odette moved to adjourn the meeting. Ms. Planter seconded the motion. Motion unanimously carried.

Respectfully submitted,

Peggy A. Nimz

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